

# 15<sup>th</sup> Annual Wabash Valley Wine & Art Festival

## VENDOR INFORMATION and REGISTRATION

October 7 & 8, 2017 - Palestine, Illinois



PDA is a non-profit organization whose goal is to develop, enhance, and promote the village of Palestine, IL. The Wine & Art Festival gives both small businesses and non-profit organizations the opportunity to sell and promote their hand-made wares, quality artwork and delicious foods. During festival weekend, the combination of Palestine's quaint shops and eateries, numerous wineries offering tasting and sales, quality food vendors, handcrafted and original art & crafts, and free live entertainment have made Palestine the place to be. As our attendance grows each year, the festival committee would like to take this time to thank all of you who help make it a success.

### 1. QUALITY OF GOODS:

Although the Wabash Valley Wine & Art Festival is not a juried exhibit, we strive to draw exhibitors who create and sell quality, original art and fine craft items. We look for food vendors who offer fresh, savory fare that our attendees have grown to expect. Flea market items are not accepted in this venue. PDA and the WWA Fest reserve the right to refuse any vendor. All decisions by the committee are final.

### 2. DATES & TIMES TO REMEMBER:

- Thursday, September 7, 2017: Application Deadline - See application for mailing address
- Saturday, October 7, 2017 - Festival opens at 11:30 am and runs through 6:30 pm.
- Sunday, October 8, 2017 - Festival opens at 12 noon and runs through 5 pm.

*The Wabash Valley Wine & Art Festival is held rain or shine. Please come prepared for the weather.*

### 3. FEES:

- EXHIBITORS: Booth space for Food Vendors, Artists, Craftspeople and other Exhibitors requires a non-refundable \$50.00 deposit for a 10' space, \$100 for larger spaces. Complying exhibitors/vendors who stay and remain open both days until closing, may pick up \$25 refund at the Palestine Art Center between 5-5:30pm on Sunday, October 8. Vendors may choose to leave their deposit as a donation to be used to the benefit of next years' Wine & Art Festival. All donations are greatly appreciated.
- ELECTRICITY: ALL VENDORS requiring electricity will pay additional, non-refundable fee.
- Exhibitor and Food Vendor applications received **AFTER DEADLINE WILL NOT BE ELIGIBLE** for the \$25 deposit refund. Acceptance and location will be subject to space availability.

### 4. BOOTH PLACEMENT / SIZE:

Booth placement is on a first come basis with priority given to those who have attended in the previous year(s). Currently Main Street offers abundant room for vendors with 10'x10' spaces. A limited number of larger spaces are available for a higher fee. When completing APPLICATION, please indicate the maximum amount of frontage your booth will require. *Vendors MUST provide own tables, tents, electrical cords, gang boxes, etc.*

### 5. SET UP/TEAR DOWN:

SETUP begins no earlier than 8am on Saturday, October 7 when Palestine's Main Street will be officially closed. Vendors are asked to unload and remove vehicles from street as soon as possible. All vehicles must be off Main Street by 10:30 am and vendors should be ready to sell by 11 am. *No campers, trailers or vehicles may be parked inside festival area without express and advance permission from PDA.*

TEAR DOWN begins **NO EARLIER** than 5 pm on Sunday, October 8. Have your product ready to load before pulling your vehicle onto the street. Tear down must be completed by 8 pm when street will reopen. ***ALL booths MUST remain open until the end of the festival EACH DAY. Those that do not comply will not receive their refund and may be removed from our vendor list. This is for the benefit of all vendors and the festival.***

### 6. SECURITY:

PDA provides overnight security on Main Street. Booths may remain up, but must be covered.

**7. IN ADDITION:** PDA and the Village of Palestine provide clean restrooms and port-o-potties, hand-wash stations, trash receptacles and trash removal, free parking, complimentary seating areas and shade pavilions, live entertainment, car & bike shows, overnight security, and helpful staff people. **Be sure to bring adequate change.**

Refer other quality vendors!

Download applications and info at [www.wabashvalleywineandartfestival.com](http://www.wabashvalleywineandartfestival.com)

Return completed forms to Wine & Art Festival - P.O. Box 101 - Palestine, IL 62451

15th Annual Wabash Valley Wine & Art Festival  
Vendor Information and Registration Form  
October 7 & 8, 2017 - Palestine, Illinois

**- ALL Information Must Be Submitted -**

**Company Name**

**First Name**

**Last Name**

**E-mail**

**Mailing Address**

**City**

**State**

**Zip Code**

**Phone**

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**Have you attended  
our festival before?**

Yes

No

**10' Booth Space  
@ \$50 each**

1-space

2-space

Notes: There is no guarantee of booth placement. Multiple spaces are available on a limited basis.

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**110 Electrical Hookup  
@\$10 per**

Yes

**220 Electrical  
Hookup @\$20 per**

Yes

**Total Fees  
Must Be Prepaid  
No Refunds**

<b>Fine Art &amp; Crafts</b> (check all that apply)	<b>Painting</b>	<b>Will you demo?</b>	<b>Yes No Maybe</b>
	<b>Pottery</b>		
	<b>Photography</b>		
	<b>Glass</b>		
	<b>Textile</b>		
	<b>Sculpture</b>		
	<b>Jewelry</b>		
	<b>Wood</b>		
	<b>Metalwork</b>		
	<b>Baskets</b>		
	<b>Other</b>		

**Food Items**

*- Subject to Health Department regulations -*

(check all that apply)

- Wine Accessories**
- Breads**
- Soups**
- Pasta**
- Cheeses**
- Candies**
- Herbs/Spices**
- Non-Alcoholic Beverages**
- Other**

**Prepared - Ready to Eat - List menu below**

**List your menu**

**Please include photos of your booth & products if new to our festival.**

**Print & complete this form, then mail to PDA, PO Box 101, Palestine, IL 62451**

Palestine Development Association and the Wabash Valley Wine & Art Festival reserve the right to reject any vendor and return fees.